

Netaji Subhas Eastern Centre Salt Lake City, Sector – III Kolkata – 700 106 Email: <u>rckolkata-sai@nic.in</u>

EMPLOYMENT NOTIFICATION

Applications are invited from Indian Citizens for purely contractual appointment for the post of "Catering Manager" at SAI, NCOE, Kolkata for 1 (One) year initially, extendable further on satisfactory performance. Details of Qualification, Experience & Monthly Remuneration are given below: -

Name of the Post	Eligibility Criteria	Salary (INR) Per Month
	Degree in any discipline from a recognized University + 1 (one) year Diploma in Hotel Management or Catering Management from a recognized institution.	
	OR	
Catering Manager- 01 No.	Graduation in Hotel Management/Catering Management from a recognized institution/university.	Between Rs. 30,000/- to Rs. 50,000/-
	Experience: 03 (Three) years' experience in the relevant field after obtaining the abovementioned qualifications.	

How to apply: Candidates satisfying all the conditions of eligibility shall submit their application in the enclosed form (Annexure-1) with self-attested copies of all the relevant documents, i.e., proof of age, educational qualification, professional qualification and experience.

Last date & time for receipt of Application in all respects – 30th April, 2022

Application addressing the Regional Director In-charge, SAI, NSEC, Kolkata should be sent with a cover letter enclosed, with the superscription "Application for the post of Catering Manager" to the email address — rckolkata-sai@nic.in

Note: Decision of Regional Director In-charge, SAI, NSEC, Kolkata in all matters would be final. Incomplete or late applications will be summarily rejected.

APPLICATION FORM

(Annexure-1)

- 1. Post Applied For:
- 2. Name of the Candidate:
- 3. Father's/Husband's Name:
- 4. Date of Birth:
- 5. Gender:
- 6. Category (SC/ST/OBC/Gen):
- 7. Nationality:
- 8. Permanent Address:
- Address for Communication:
- Mobile number and Email ID:
- 11. Aadhar Number:
- 12. Academic Qualifications:

Recent colored Passport Size Photograph

QUALIFICATION	NAME AND ADDRESS OF COLLEGE/INSTITUTION	TOTAL MARKS	PERCENTAGE	SUBJECT/STREAM

13. Details of Services rendered earlier/Experience in related field: (After basic graduation).

Post/Designation	Name and Address of the Organization	Duration of Tenure		Total Period
		From	То	Total Period

Declaration: I solemnly declare that the above statements made by me are correct to the best of my knowledge and belief. I shall abide by the rules and regulation of Sports Authority of India.

Name & Signature of Candidate: